

**PARENT ORGANIZATIONS**

1. Each parent organization will provide the principal with its constitution, a current set of by-laws, and list of officers.
2. Each parent organization will submit to the principal a plan for the organization's activities for the year. This plan will be submitted to the principal for approval prior to the initiation of activities for the year. The principal will provide the division superintendent with a copy of said plan.
3. Proposed annual plans, projects, or activities should be evaluated and promoted in the light of their contribution to the total program of Gloucester County Public Schools. Approval for fund raising by parental support organizations will be based on need for the funds, the type and quality of merchandise or services offered, the frequency of fund raising activities, and other criteria deemed appropriate.
4. The school principal or designee will serve as an ex-officio member of the governing boards of the parent organizations.
5. Organizations will keep accurate and complete records of each fund raising activity in accordance with generally accepted accounting practices, recording net receipts of each activity, keeping a current balance of all monies, and submitting an annual report to the principal by October 1 of each year.
6. Any plan to expand, modernize, renovate, or otherwise affect the maintenance and operation of school controlled or owned property and equipment must be presented to the School Board by way of the superintendent. This must be done prior to any public announcement of the proposed project.
7. All equipment placed in the schools by parent organizations will become the property of the division. If the organization ceases to function, all property, equipment, and monies will be dispersed according to the by-laws of the individual organization.
8. The principal or designee will be consulted concerning purchases for the school.
9. If a nonschool organization conducts fund raising activities involving student participation, all student provisions of the policy, Fundraising and Solicitation (File No. JL) are applicable.

**ADOPTED:** July 1, 1997

**REVISED:** September 14, 2010  
September 9, 2014

**LEGAL REFERENCES:** Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78, 22.1-253.13:7.C.4.

**CROSS REFERENCES:** IGBC Parental Involvement  
JL Fundraising and Solicitation  
KF Distribution of Information/Materials  
KMA Relations with Parent Organizations