

**CURRICULUM DEVELOPMENT AND ADOPTION**

The curriculum is a coherent and comprehensive plan for teaching and learning built upon a framework that promotes continuity and the cumulative acquisition and application of skills. The curriculum shall state clearly and specifically what students are expected to know and be able to do by grade level and course. The Gloucester County School Board curricula shall meet or exceed the requirements of the Code of Virginia and regulations of the Virginia Board of Education and, at a minimum, shall be aligned to the Standards of Learning.

The School Board expects the administration and faculty to evaluate the educational program regularly, and to report findings and make recommendations to the Board. These recommendations shall include modifications of desired learning results, division or program goals, new courses or course content, resources, materials, and learning experiences.

Proposed curriculum and program changes shall be submitted, in writing, to the assistant superintendent for review with recommendations to the superintendent.

The superintendent shall present new courses and new educational programs to the Board for action, as well as programs and courses that have extensive revisions or additions.

**New Courses and Subjects**

1. To offer a new course or subject, a teacher will write a formal proposal providing the information on the New Course Proposal Form (File No. IF-E) to the Principal.
2. The proposal will be approved by the Principal of the school in which the course or subject is to be offered.
3. After approval by the Principal, the proposal must be approved by the Assistant Superintendent for Instruction who will present the proposal to the Superintendent.
4. No course will be offered in the high school course description guide without School Board Approval.

**DOPTED:** July 1, 1991

**REVISED:** March 10, 2009  
August 13, 2013

**LEGAL REFERENCES:** Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-253.13:1.

**CROSS REFERENCES:** AF Comprehensive Plan  
IF-E New Course Proposal Form