

## **PERSONAL APPLIANCES, FANS, AND LAPTOPS IN SCHOOL BUILDINGS**

### Personal Appliances

Personal appliances will not be permitted in school classrooms. Examples of personal appliances include, but are not limited to air conditioners, coffee pots, heaters, microwave ovens, refrigerators, personal televisions, toaster ovens, and other food or beverage brewing, cooking, baking, creating, dehydrating, or warming appliances.

Personal appliances purchased for other Gloucester County Public Schools offices and rooms must be approved by the respective building level administrator and meet all the commercial grade standards for electrical and safety codes.

Approved office and room personal appliances must be plugged directly into a wall electrical outlet. The use of extension cords is strictly prohibited.

### Fans

All fans purchased for Gloucester County Public Schools classrooms must be approved by the respective building level administrator and meet all the commercial grade standards for electrical and safety codes.

Approved classroom fans must be plugged directly into a wall electrical outlet. The use of extension cords is strictly prohibited.

### Personal Laptops and Computers (PC's)

Personal laptops are acceptable in school classrooms, offices, and other rooms.

No personal computers (PC's) are permitted in school classrooms.

### Personal Appliance and Fan Compliance

Questions about the propriety of a particular appliance or fan may be directed to the Facilities Manager or the Safety Manager, who will provide a recommendation to the school building level administrator.

### Maintenance and Inspection of Personal Appliances, Fans and Similar Devices

Staff must keep applicable appliances, fans, and/or laptops clean and proper working condition.

**ADOPTED:** January 9, 2018

**CROSS REFERENCES:**

EBA	Buildings and Grounds Inspection
EBAA	Reporting of Hazards
EC	Buildings and Grounds Management and Maintenance
JFC-R	Student Code of Conduct Manual