

CONTRACT AUTHORITY

The School Board hereby vests in the Superintendent of Schools the authority to sign any and all contracts in the name of the Board. In the event the Superintendent is unavailable, for whatever reason, to act, then the Assistant Superintendent is, hereby, vested with such authority. In the event the Assistant Superintendent is unavailable, for whatever, reason, to act, then the Chief Financial Officer is, hereby, vested with such authority.

The authority granted herein may not be delegated by any of the persons named herein to any other person. Only the employees named herein shall be authorized to sign in the name of the Board, and, then, only under the circumstances herein described.

With regards to contracts involving non-public funds:

1. The Superintendent, Assistant Superintendent, Chief Financial Officer, and school principals are each authorized to enter into contracts for student services using non-public monies. These student service contracts may include, but not limited to, caps and gowns, photographs, class rings, yearbooks, and graduation announcements.
2. Purchasing procedures must follow state regulations and purchasing ordinances of Gloucester County.

ADOPTED: January 1, 1998

REVISED: September 14, 2010
February 9, 2016

LEGAL REFERENCES: Code of Virginia, 1950, as amended, §§ 22.1-70; 22.1-79.

Gloucester County School Board